

ST PIUS V SCHOOL  
Lynn, Massachusetts 01904 781-593-8292  
COVID-19 OPENING PLANS AND PROCEDURES

- The school administration continues to work hard and utilize all guidance as it plans to begin the 2020-2021 school year. The situation remains fluid and guidance is changing as the COVID-19 situation develops. The protocols below are based on all current guidance and may change as the guidance changes. While these protocols are as detailed as possible, additional protocol guidance such as how the school will respond to a positive case of COVID-19 can be found at this website:  
<http://www.doe.mass.edu/covid19/return-to-school/>

- Opening Options for Families: There are TWO options.

- **In-person:** Modified 2-platoon model (½ day of instruction and ½ day of academic follow-up)\* **OR**
- **Virtual:** Students grades K-8 attend zoom meeting in virtual classroom during the ½ day session with instruction. This option is for students who cannot attend or whose parents prefer that their child does not attend in person.
- Pre-K will meet as an in-person care program under EEC guidance and approval. Partial day virtual option will be available for students who are unable to attend.
- If the entire school must be virtual due to closure regulations, the remote procedure will follow the same full day schedule for in-person with ½ day of instruction and ½ day of academic follow-up.
- \* In-person schooling is an option as long opening criteria below are met.

- In-person Opening: Criteria

- No mandated closure from the governor or board of health
- COVID-19 reporting for the city of Lynn allows for safe opening.
- No indication of local outbreak in the school community
- Following all available guidance from DESE, EEC, and the Superintendent of Schools in the Archdiocese of Boston. In some cases, more stringent restrictions than DESE's or EEECs will be in place. For example, all students, even those below grade 2 will be required to wear face coverings.
- Adequate staffing

- Daily Routines: ALL STUDENTS

SOCIAL DISTANCING/PERSONAL HYGEINE

- Morning Arrival:
  - Parents can park in the large parking lot using the designated parking spaces and escort their children to a designated entry door. Alternatively, parents can drop off students using the drop-off lane and students will walk in the coned off areas to the designated school doors.
  - All students and parents must wear a face mask and maintain social distancing at all times using the orange markings along the walkways as a guide.
  - Upon entry, students and/or parents will hand the door monitor the completed Daily Health Assessment. Students without the Daily Health Assessment must return home with their parent. In the event that a student not escorted by a parent is unable to produce the Daily Health Assessment, the student will report to the office and the parent will be called.
  - Students will use hand sanitizer located at each door before proceeding to their classrooms. Students should follow the directional signs when filing to their classrooms.

- Learning Spaces/Classrooms:
  - Students will be assigned a socially distanced, designated desk. Students' belongings, including their coats, will remain with them at the desk. Desks all face the same direction and are spaced 6 feet apart based on the edge of the chair.
  - Students should have individual hand sanitizer and a mask.
  - Students should have a re-useable water with their name on it at their desks to be consumed during "mask breaks" (approximately every 30 minutes) or snack/lunch.
  - Students will remain at their designated desk and with their classroom cohort throughout the day, except for bathroom breaks, recess, and physical education.
  - Students will only use their own individual learning materials (see Student Supply Lists).
- Snack/Lunch/Mask Breaks
  - Students will eat snack/lunch at their designated desks in the classroom.
    - Students will use hand sanitizer before taking off their masks.
    - Masks will be placed face up on a paper towel on the desk.
    - Following the snack/lunch, students will use hand sanitizer before putting the mask on.
  - Mask Breaks
    - Students will use hand sanitizer before taking off their masks.
    - During mask breaks, students will pull the pull their masks down under their chins, use a lanyard to hang the mask down, or hang them on magnetic clips next to their desks.
    - Following the mask break, students will use hand sanitizer before putting the mask on.
  - Prepackaged food items and beverages will be available for purchase.
  - Teachers/Academic Assistants will bring a trash barrel around the classroom for students to dispose of any trash.
  - After snack/lunch, students in grades 2 to 8 will clean their individual desk. Teachers/Academic Assistants will clean desks in grades PK, K, and 1.
- Recess
  - Each cohort of students will have a designated area for outdoor recess. The Teacher/Academic Assistant will supervise the recess.
  - Specific schoolyard games, where students are socially distanced, will be allowed. Such games will require sanitized hands and equipment before and after playing.
  - When students re-enter the school, they will use hand sanitizer at the door.
- Afternoon Dismissal:
  - Students will use hand sanitizer before dismissal.
  - Students will dismiss (socially distanced) via designated doors, escorted by the Teacher/Academic Assistant.

○ **Academics and Instruction: ALL STUDENTS**

- Students will receive ½ day of direct instruction from the teacher and ½ day of academic follow-up monitored by an academic assistant.
- Teachers (not students) will move from class to class for instruction. They will provide instruction for their assigned classes for ½ day.
- Academic assistants will be assigned to each grade and provide academic follow-up for each cohort for ½ the day.
- Academic follow-up will be prepared and assigned by the teacher.

○ **Academics and Instruction Pre-K: Ages 3 and 4 (PENDING EEC GUIDANCE)**

- 10 students in two different classrooms each with 1 teacher and 1 assistant. Teacher and assistant remain with the same group of students for the entire session.
- Children will be seated socially distanced and masked.
- Materials will be individualized and used only by the individual student.
- Shared materials will be minimized and shared materials will be disinfected after each use.
- If the school must be closed, the pre-k classes will continue in-person based on approval by EEC, the local health department, and the governor.

○ **Academics and Instruction: Kindergarten: Age 5**

- 10 students in two different classrooms each with 1 teacher and 1 assistant.
- Teacher and assistant will switch locations after ½ day.
- Students will also interact with 1 music/art teacher and the gym teacher.
- One additional teacher will monitor students while the assistant has a lunch break.

○ **Academics and Instruction: Grades 1-3**

- 15 students in two different classrooms each with 1 teacher and 1 assistant.
- Teacher and assistant will switch locations after ½ day.
- Students will also interact with 1 math teacher, the art teacher, and the gym teacher.

○ **Academics and Instruction: Grades 4-6**

- 15 students in two different classrooms each with 1 teacher and 1 assistant.
- Teacher and assistant will switch locations after ½ day.
- Students will also interact with 4 additional teachers for math, science/social studies or language arts, Spanish, and gym.

○ **Academics and Instruction: Grades 6-8**

- 15 students in two different classrooms each with 1 teacher and 1 assistant. Grade 7 has larger classrooms and will seat 16 students in each classroom.
- Teacher and assistant will switch locations after ½ day.
- Students will also interact with 5 additional teachers for math, science, social studies, language arts, Spanish, and gym.

## ○ Nursing and Response

- The nurse will work extended hours 7:30 a.m.to 2:00 p.m.
- PPE: two month supply will be kept on hand.
- Demand on nursing will be monitored and staffing will be adjusted accordingly.
- The nurse will assist the administration and COVID-19 response team and school community by educating and consulting as needed.
- The nurse will assist as a resource to the student support coordinator and child study team with regard to social/emotional well-being.

## QUARANTINE ROOM

- A quarantine room located adjacent to the nurse's office will accommodate up to three individuals (6 feet apart) who display symptoms.
- Individuals with symptoms will be required to:
  - leave the facility as soon as possible
  - remained quarantined for the time required by medical professionals until tested
  - provide proof of a negative test before returning to school

## ○ SOCIAL-EMOTIONAL Well-being

- The faculty, student support coordinator, guidance counselor, school nurse, and administration will cooperate to ensure a safe school as follows:
  - Introduce, practice, and review all safety protocols as part of the daily routines.
  - Redirect individuals to follow the protocols with positive and encouraging directives while emphasizing safety.
  - Build cohort communities that are safe, fun, engaging, and productive.
  - Respond proactively to anxious students or other individuals who need support.
- Administration will monitor school climate carefully and respond to identified needs for faculty, staff, and parents.

## ○ FACILITY

### ○ LAVATORIES

- Cohorts will be escorted to rest rooms by the teacher or assistant.
- Touchless toilet flushers, soap dispensers, and paper towel dispensers will be installed in every lavatory.
- Sink faucets will be sanitized with electrostatic sprayer after each cohort use.
- Individuals who need the rest room when the whole class is not being escorted will use individual lavatories and the touchless equipment at the office.
- The sink faucets will be sanitized after each individual use.
- Water fountains will be closed. Students will bring a re-useable water container with their name on it for water. Water will also be available for purchase at lunch.

## VENTILATION

- Windows will be opened half way or fully in learning spaces where there are double hung windows. Currently many windows need repair for full and easy operation. This requirement will be met before opening on September 8.
- Classroom ceiling fans will run all day and classroom doors will be kept open (except for lock down) to keep air circulating.
- Two classrooms (CR and Callahan) will use air conditioning from individual (not centralized) units. In addition, the windows will be open.
- One classroom (SB-2) with smaller windows will utilize an air purifier.

## CLEANING

- Each evening after school day in-session, the outside contractor cleaning company will conduct the regular cleaning of common areas. Following this cleaning, all areas occupied by staff and students during the day will be cleaned using electrostatic sprayers.
- During the school day, custodial staff will disinfect high touch areas with (24-hour coating).
- Corridor doors will be propped open with the permission of Lynn Fire Department to reduce the number of touched surfaces.
- Students (grades 2 to 8) will clean their individual desks before and after snack/lunch and at the end of the school day. Teachers/Academic Assistants in grades PK, K, and 1 will clean the students' desks.

## Communication

- Parents will be frequently reminded of the need for all to cooperate in order to achieve successful and sustained in-person learning.
- Parents will be apprised by text, email, and robo call for any critical incidents.
- Parents will receive weekly updates on the electronic weekly newsletter.
- Parent Guild and school board will meet every six weeks for updates and review.
- Parents will be invited to a zoom meeting every six weeks for updates and review.