

St. Pius V School Board Action Plan 2019-2020

Finance Sub-Committee

Committee Membership

CHAIR: Mary Ellen Lepley

MEMBERS: Michael Buksa, Joseph Locke, Scott Brogan, Maureen Webb, Paul Maestranzi, Mary Ellen Lepley*

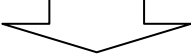
Routine Tasks

1. Set new tuition rates. (October/November)
2. Review annual budget (February/May) utilizing the Predictability Index and the CSO resources.

**St. Pius V School
School Board Goals for 2019-2020**

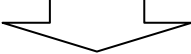
1. To collaborate with pastor, faculty, administration, and other constituents as needed to address the enrollment, marketing, finance, and governance issues.
2. To complete the Special Progress Report for NEAS&C.

**Finance Subcommittee
Objectives 2019-2020**



1. Monitor expense and income in order to avoid transfers from the Endowment
2. Facilitate the planning, writing, and submission of one grant from a Catholic friendly foundation.
3. Draft Year Two and Year Three Actions Plans.

**Finance Subcommittee
Actions 2019-2020**



OBJECTIVE	ACTIONS	TIMELINE
Monitor expense and income in order to avoid transfers from the Endowment.	<ol style="list-style-type: none"> 1. Analyze the current state, including balances, projected income, and cash flow. 2. Project enrollment goals for 2020-2021. 3. Determine amount of revenue likely to be needed cover expense without transfers. 4. Determine sources of revenue to cover shortfalls. 5. Work with other groups to facilitate activities for new revenue sources. 6. Create budget. 	<ol style="list-style-type: none"> 1. November 2019 2. November 2019 3. November 2019 4. January 2020 5. January/February 2020 6. March 2020
Facilitate the planning, writing and submission of one grant from a Catholic friendly foundation.	<ol style="list-style-type: none"> 1. Identify need for which grant will be written. 2. Identify Catholic friendly foundations. 3. Draft and submit grant. 4. Facilitate and evaluate. 	<ol style="list-style-type: none"> 1. November 2019 2. November/December 2019 3. January 2020 4. Based on grant schedule and calendar.
Draft Year Two and Year Three Actions Plans.	<ol style="list-style-type: none"> 1. Monitor current action plan and draft two more years of action plans. 2. Submit to Policy & Planning Sub-Committee. 	<ol style="list-style-type: none"> 1. February 2020 2. February 2020