

St. Pius V School

Lynn, Massachusetts

Do your Best...Be Kind to Others...

Multi-Year Plan Evaluation Report May 2018

MULTI-YEAR PLAN EVALUATION
REPORT 17 MAY 2018

Ongoing evaluation is critical to the success of the school's multi-year plan. This report will summarize the evaluation of the plan and the accomplishments of the sub-committees. The evaluation process is outlined on the page 4 of the Multi-year Plan.

The administration is charged with completing the annual multi-year plan evaluation report after collecting data from all board members. During May 2018, subcommittee members emailed to administration their opinion of the status of each objective on their action plans. The results of that feedback provide the foundation for the following report.

General Summary

The 2017-2018 academic year has been a productive year for the Board. Significant accomplishments were made especially on the planning and policy action plan, where all three objectives are complete. Additional accomplishments include progress towards obtaining visibility signage despite several roadblocks and a simplified design to the tuition pricing sheet. The administration believes that the St. Pius V School Board, in particular, and the school community, in general, should be very pleased with the progress on the Multi-year Plan during 2017-2018.

Three (3) of the eleven (11) objectives driving the action plans have been completed (27%). Three (3) of the eleven objectives are partially complete (27%). Five of the 11 objectives (46%) need to be re-established. The status of all the objectives driving the action plans can be found on page 4 of this report.

Major Accomplishments

The administration held firm on a new procedure whereby funds allocated for next year's operation were retained in a separate account and not utilized to fund any of this year's expenses. Despite a lower participation, revenue from the annual auction matched last year's event, largely due to increased donations and sponsorships. In addition, strategies to increase follow-up communication with prospective students have yielded positive results. Communication has vastly improved because of the adoption of the RENWEB student information system.

Overall Board Goals

The Board established three (3) overall annual goals as follows: **SAME AS 16-17**

1. To encourage and support new fundraisers and the school's initiative to increase enrollment.
2. To collaborate with faculty and administration to address the enrollment and marketing issues.
3. To support the faculty and administration's initiative to enhance pedagogy to reach all learners.

Progress on Goals 1 and 2 is ongoing. While enrollment continues to be a significant concern, transitioning to a single-graded school lessens that concern. For grades 1 to 8 in 2018-2019, all but two grades are at or over capacity. Board members maintained positive and energetic postures toward the ongoing concerns related to finance and enrollment. The administration has updated the board with regard to the faculty's professional development as detailed under goal three. The faculty has completed five (5) of the eight (8) credits required for a Boston College certificate for *Teaching Students with Special Needs in a Catholic School*. The faculty and board have responded with support and enthusiasm.

Planning, Technology, Finance, and Advancement/Marketing

The planning and policy subcommittee is to be commended for their research and development of new policies for medication administration and ride-sharing. The Planning & Policy sub-committee completed 100% of their objectives. In addition, the annual parent survey continues to indicate overall consensus for the Pre-K to 8 organization (one campus).

The finance sub-committee should be commended for arranging for the Ward 1 City Councilor to attend the April meeting. This meeting set the foundation for developing a relationship. Such a relationship may be very beneficial as the advancement/marketing committee makes renewed attempts to obtain visibility signage. The finance sub-committee successfully established new tuition rates and the administration designed a simpler, more articulate tuition pricing sheet.

The advancement/marketing sub-committee should be commended for their efforts despite obstacles that hindered their achievement. The outreach to the YMCA and St. Joseph Parish successfully recruited several students and laid the groundwork for future efforts for recruitment. The initiative to utilize the web site and email has continued to pay off with regards to recruitment, retention, and relationship development. The efforts to construct visibility signs, display lawn signs, and write a grant were held up by time constraints and restrictions placed by VERIZON on the utility poles. nevertheless, this committee met more consistently and with the most enthusiasm.

Report Summary

2017-2018 has been a successful year for the St. Pius V School Advisory Board and its subcommittees. The board is to be commended for its successes.

This report is based on input from emails sent by subcommittee members during May.

P. Maestranzi, M. Webb.

Evaluation of Individual Goals
2017-2018 Objectives
(All of these objectives were supported by detailed action plans)

OBJECTIVE	OVERALL GOAL	OWNERSHIP	STATUS MAY 2018
Reach out and recruit students from various groups in the city.	Goal 1	Advancement/Marketing	Partially complete
Establish best practices to approach with marketing materials.	Goal 1	Advancement/Marketing	Needs to re-established
Research ways to “drive” people to the school’s website. Emphasize extracurricular activities.	Goal 1& 2	Advancement/Marketing	Complete
Facilitate the planning, writing and submission of one grant from a Catholic friendly foundation. (New in 17-18)	Goal 2	Advancement/Marketing	Partially complete
Plan and implement visibility signage.	Goal 2	Advancement/Marketing	Partially complete
Review and analyze all fundraising activities, including adjunct programs, and alternative sources of funding, in order to determine future directions.	Goal 1 & 2	Finance	Needs to be re-established
Design and facilitate a presentation that emphasizes the value of education at St. Pius V School relative to the cost for families.	Goal 1	Finance	Needs to be re-established
Study the feasibility and costs of installing air conditioners in the classrooms on the second floor of the building.	Goal 1	Finance	Needs to be re-established
To research other schools’ policies with regard to medication and modify the policy as needed.	Goal 2	Planning & Policy	Complete
To research other schools’ policies with regard to releasing students to car hire services (taxis, <i>Uber</i> , <i>Lyft</i> , etc) and modify the policy as needed.	Goal 2	Planning & Policy	Complete
To assist with the planning and scheduling of resource workshops for faculty and staff regarding student anxiety and other special needs.	Goal 2	Planning & Policy	Complete